



## Central Services Technician I Operating Room

**Position Summary:** Harbor UCLA Medical Center is seeking a qualified Central Service Technician I to perform duties and responsibilities in central sterile processing.

**Responsibilities:**

- Disassembles, decontaminates, cleans and reassembles medical, surgical, and patient care supplies.
- Assembles utensil sets, single package instruments, sterile containers, and trays for sterilization.
- Dispenses supplies to those authorized to obtain them according to established procedures.
- Loads and unloads supply carts and delivers sterile processed supplies to certain service areas and collects and delivers used supplies back to processing area.
- Operates steam and hydrogen plasma sterilizers, autoclaves, and other processing equipment under guidance of high level technicians.
- Reads, interprets, and records sterilization parameters from sterilizer recording mechanism and completes records of sterilization process, chemical/biological test results, and sterilizer cleaning.
- Uses computerized instrument/equipment tracking system to document contents of trays and process steps.

**Desirable Qualifications:**

- Experience as a Central Service Technician.
- Effective communication, interpersonal, and organizational skills
- Excellent customer care ethics, flexibility and willingness to adapt to various changes in work flow and procedures

Candidates must currently be a permanent County of Los Angeles employee who hold the payroll title of Central Service Technician I to be considered for a lateral transfer or a reachable candidate on the DHS certification list to be considered as a new-hire. Resumes will be accepted until the needs of the department are met.

The highest reviewed and qualified candidates will be contacted for interviews. Interested candidates, please submit a cover letter, resume, 2 years performance evaluations and last two years of time records to:

**Richard Guitche, RN** ([rguitche@dhs.lacounty.gov](mailto:rguitche@dhs.lacounty.gov))

**Alan Noel, RN** ([anoel@dhs.lacounty.gov](mailto:anoel@dhs.lacounty.gov))

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